

## **CLIPSTON PARISH COUNCIL**

### **Minutes of a Parish Council Meeting held on Wednesday 2<sup>nd</sup> November 2022 held at Clipston Village Hall at 7.30pm**

Minutes taken by Katrina Jones (Locum Clerk).

**Present:** Councillors Amanda Wilford (Chairman), Robert Burnham, Angela Fellowes, Tony Price and Ian May.

**In attendance:** Katrina Jones (Locum Clerk).

**84/22 Apologies:** It was **RESOLVED** to accept apologies from Councillor Peter Warren.

**85/22 Declarations of Interests:** Cllr Price declare an interest in item 91/22 regarding Application No: WND/2022/0925.

**86/22 Comments from the Public:** None.

**87/22 Updates from Unitary Councillors:** None.

**88/22 Approval of Minutes of the meetings held on 5<sup>th</sup> October 2022:** It was **RESOLVED** to defer this until the next meeting.

**89/22 Action Points from the last Minutes:** -

**Asset Mapping Project** – Cllr May circulated a map of the results of the asset mapping project and it was agreed that Cllr May would check on assets that were highlighted as missing such as the war memorial, lamp on the Green and the church. Cllr May was thanked for this work on this.

**Councillor Vacancy** – It was noted that this had been advertised by the Clerk and that no applicants had come forward.

**90/22 Finance**

**Payments for approval to include :**

F Ryan (Clerk salary quarter)	- £574.93
HMRC (Tax)	- £143.60
F Ryan (clerk expenses for quarter)	- £99.83
Euromec (mower repairs)	- £97.08
N power (Christmas lights)	- £56.20
K Jones (Locum services for meeting 2.11.22)	- £75.00
Protheroes (September fuel)	- £32.07
RBL (poppy wreath)	- £20.00

It was **RESOLVED** to approve all of the above payments.

**Quotes for registration of ownership of village hall:** Cllr Price agreed to pass on the Trust document to the person who had offered to provide a quote.

**Christmas light supply – To confirm the lights are required to match previous years:** It was confirmed that the lights are required to match previous years.

**Budget 2023/24 - To discuss the first draft of the budget for 2023/4:** It was noted that the cost of the village sign repair needed to be added. It was agreed to carry forward this item to the next meeting.

**Internal control spot check –** This item was deferred until the next meeting.

#### **91/22 –Planning Applications :-**

**Application No: WND/2022/0925 : Felling a tree in a conservation area at 25 Kelmarsh Road, Clipston, Northamptonshire, LE16 9RX:** It was **RESOLVED** that there was no objection to this application.

**Application No: WND/2022/0928 : Removal of existing conservatory and replacement with two storey side extension. Installation of wall insulation and new render finish, installation of roof insulation and re-instatement of slate tiles and new roof-lights, new windows and front door at Grapevine Cottage 7, High Street, Clipston:** It was **RESOLVED** that there was no objection to this application but the council wished to comment that the applicant should have referenced the neighbourhood plan in the 'Design and Access Statement'.

**Decision notices :**

WND/2022/0811 : Removal of tree in a conservation area at The Croft, Harborough Road, Clipston : Approved

WND/2022/0769 : Works to tree and removal of tree within a conservation area at Grapevine Cottage, 7 High Street, Clipston : Approved

WND/ 2022/0764 : Removal of tree within a conservation area at Avenue House, 25 Kelmarsh Road, Clipston : Approved

**92/22 Village Maintenance:**

**Kelmarsh Road bend hedges fix my street ref - 3901095** – It was noted that this had not been done yet

**Harborough Road – Blocked drains** – It was noted that these drains were still blocked.  
ACTION: Clerk to report blocked drains,

**Pothole and road subsidence near Gravel Pit Farm – fix my street ref 3901101** – noted.

**Village sign repairs estimates for replacements** – Cllr Price provided an update and a breakdown of costs which came to a total of £920. Cllr Price was thanked for his work on this.  
ACTION: Clerk to check whether funds are available for the sign.

**Potholes on Church Close – fix my street ref 3901104** – noted. ACTION: Clerk to report pothole on station road.

**Overgrown hedge at the Paddocks** – It was noted that this had not been cut back yet and agreed it should be carried forward to the next meeting.

**Streetlights – appointment with E-ON confirmed 28.11.22 at 4pm** - Cllrs Burnham and Price confirmed they could attend.

- **overgrown vegetation fix my street reference 3901102** – noted.

**Speed signs and bench – To confirm BHIB have confirmed they have been added to the premium** – noted.

### **93/22 Consultations:-**

**West Northamptonshire Council - Sports Research Survey** – noted that this had been circulated.

**Boundary review consultation** – It was **RESOLVED** that the council would comment on this once the draft proposal was put out to consultation.

### **94/22 Correspondence –**

**Planning Peer review – Held 11am on 2<sup>nd</sup> November 2022 via Teams** – noted.

### **95/22– Any Other Business (for discussion only no items can become decisions)**

- a. Cllr Price referred to an email received from WNC regarding tree work which had not gone through the normal consultation process and it was agreed that the Parish Council could not make a decision as it was not on the agenda and had no comments to pass on to the officer at WNC.
- b. Cllr Price raised concerns regarding the hedges restricting visibility at the cross roads on the Harborough Road. Cllr Wilford reported that she would ask if the hedges could be removed.
- c. Cllr Price asked about grit bins and Cllr Burnham confirmed that the Parish Council did not own any grit bins.
- d. Cllr Price reported that warm spaces had been mentioned in a recent update.
- e. Cllr Wilford asked if the speed display sign kept a note of the speed vehicles were travelling at. Cllr May advised that he could get the data from the sign.
- f. Cllr Wilford advised that she was having difficulty attending village hall meetings as some meetings were held during the day when she was at work. It was agreed that this should be on the next agenda.
- g. Cllr Wilford confirmed that she would lay the poppy wreath on Remembrance Sunday.

Meeting closed at 8.44pm.