

Minutes of a Neighbourhood Development Plan Meeting held on Tuesday 22nd August 2017.

CLIPSTON VILLAGE HALL, 7.30pm

Minutes taken by Felicity Ryan, Clerk/RFO.

Contact: clerk@clipstonparishcouncil.org c/o 3 Skippons Court, Naseby NN6 6DT/ 01604 740429

Attendees: R Burnham, S Woodgate, A Price, J Oldershaw, D Wragg, M Gowling, J Tyson, P Hooper, M Ward

37. Apologies for Absence N Carr, D Wilford

38. Declarations of Interest : M Gowling declared to state his family farm the north, south and east boundaries of Clipston.

39. Approval of Minutes from the meeting held 1st August 2017 : It was **RESOLVED** to sign the minutes as a true copy of that meeting.

40. To consider and discuss the proposed scoping paper prepared by Gary Kirk and its impact and 41. To consider Clipston Census profile provided by Gary Kirk and its relevance.

- Your Locale is a Neighbourhood Plan Consultancy who support communities preparing plans. The first three have passed referendum and further four have passed examination. They are currently working in twenty-two parishes.
- The purpose of the discussion is to set the Neighbourhood Plan within the context of DDC (Daventry District Council) and NPPF (National Policy Planning Framework). Part 2 of the Local Plan is in the process of being drafted by DDC and will determine how many houses are needed in the village.
- Potential issues from the scoping paper are :
 1. Isolation of services
 2. Pockets of deprivation
 3. Protection of rural areas
 4. Affordable housing
- The Neighbourhood Plan will be in line with the Local Plan. It will be subject to review as needs change.
- The Neighbourhood Plan will not solely be based on questionnaire results. It will also be based on evidence and assessments carried out as part of the process. Tensions can arise when one person's ideal development site is another person's important open space.
- Clear trends which emerge from Clipston are :
 - It is a stable community
 - There is evidence of over-occupancy
 - The importance of local service provisions
 - High proportion of people work from home
 - High proportion of retired people
 - Low unemployment
 - The existence of local businesses including the farming community – the plan could include policies relating to farm diversification

Preservation of social infrastructure e.g Village Hall, Clipston Playing Field Trust
Transport and access issues – the plan could address off road parking provision and speeding reduction schemes
Maintaining footpaths and bridleways
60% detached properties
Locally listed buildings
Ancient monuments and heritage assets
Open space, sports and recreation - the plan provides an opportunity to protect some open spaces but too many will result in the Planners rejecting the plan
Broadband policies
Important views and areas of bio-diversity

- Planning policies could work alongside Community action points
- The Village Design Statement can be used as a starting point but will need to be updated in relation to green open spaces
- The Committee can identify certain areas for development and rate sites.
- There is no guarantee as to whether the NDP will pass inspection due to the nature of the process. If rejected there is no appeal.
- A geologist works with NDP to mark out any protected sites.
- Land owners can object if their land is designated as an area of open space by the committee.
- DDC can be consulted informally before final submission

42. Initial Notice prepared by the Group - any variations taking into account Gary Kirk's comments.

The initial notice had already been placed on the noticeboard and had been given to the pub, school and village hall which gives notice the process has started. **ACTION : Notice to also go into the Courier and on the website.**

43. Approval of the Group's name by NALC.

ACTION : GK to send through terms of reference

44. Going forward, action to be addressed in respect of e.g. questionnaire(s), logo, vision statement.

GK recommended the process should begin by :-

1. Forming a group
2. Obtaining background information e.g marking on a plan to show land ownership, locally listed buildings
3. Considering a questionnaire/open event – to use as a recruitment drive to attract people who have expertise in certain areas and can help with a small part of the process without being on the full committee. Your Locale can attend the open evening for an additional cost.

Three theme groups to be formed :

1. Environment
2. Housing
3. A 'catch all'

Two sub-groups should be created for :

1. Formulating a questionnaire – GK can provide templates for similar parishes. Recommends an online and a paper version and in large font no more than 8 pages.
2. Creation of a vision statement – Sets out objectives to be achieved and can hold together the plan.

ACTION : SW to approach school for them to design a logo for the NDP group.

ACTION : DW to draft questionnaire and others scrutinise.

ACTION : AP, MW, PH to work on Vision Statement

45. Funding process.

ACTION : GK will complete funding application forms for us to submit and prepare a re-drafted estimate. Grants are available from Locality for the sum of £9000 which is drawn down in tranches. A further £10,000 should be available from the Big Lottery

46. AOB

Dates of next meetings: 24th October, 7.30pm Clipston Village Hall.

ACTION : RB , AP and GK to meet with DDC

Open event at the Village Hall to be held in the New Year.

Meeting Closed 9.29 pm