

Minutes of the Clipston Neighbourhood Plan Advisory Committee held on 25th June 2019 THE VILLAGE HALL, CLIPSTON, 7.30pm

Minutes taken by Felicity Ryan, Clerk/RFO.

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Attendees: R Burnham (Chair), A Price, J Oldershaw, D Wragg, D Wilford, G Kirk (Your Locale)

129. Apologies for Absence: Apologies were received and accepted from S Woodgate, M Ward, P Hooper

130. Declarations of Interest : J Tyson and D Wilford declared in relation to agenda item 137 : Land on Chapel Lane.

131. Approval of Minutes from the meeting held 7th May 2019: It was **RESOLVED** to sign the minutes as a true copy of that meeting.

132 Open Forum: No members of the public present

133. Funding update: G Kirk advised that a grant had been awarded in the sum of £5000.00 from Locality which should be sufficient to cover the costs to the end of the project.

134. NP update (to progress not for detailed discussion):

- GK confirmed changes had been made to the draft plan as discussed at the last meeting. **ACTION : JT to forward alternative cover photo. RB to prepare Chairman foreword.**

135. Housing group update – village confines, residential allocation, design

- A Price confirmed the housing group had nearly finalised the village confines plan. The site E challenge had meant slight amendments had been made to the plan. Village confines plan to be passed to GK once finalised. The representatives of the Housing Group had met with DDC and the landowner of the preferred allocated site, and were in principle happy with the proposal. A design guide has been drafted to set out requirements for development. The final draft of the NDP residential allocation/village confine plan/design guide is to be compiled. DDC may have comments and the pre-submission consultation will mean that the final plan will evolve although the substantial draft will remain the same.
- The Regulation 14 is the formal process by which a range of statutory consultees are contacted in relation to the draft NDP. During this consultation, the plan will be made available on the website for comment. DDC will advertise the consultation.
- Design and Access Statement – **ACTION : GK to liaise with AP regarding the removal of this section.**

136. Parish Council/Community Actions, ‘consistency edit’ amongst Theme Group Chairmen :

- **RB** confirmed the Community Action Points were to be discussed at the next Parish Council meeting. The current wording of the Action Points placed the burden of responsibility on the Parish Council to carry out tasks which they may not have the resources or power to undertake. Discussion around the re-wording of the action points e.g ‘parish council to support...’.

- **AP** raised the inconsistencies throughout the plan e.g references to 'The Plan' , 'NDP' and references to different statutory provisions. He has produced a glossary of terms in order to assist. Consistency throughout theme group chapters to be dealt with after content finalised. **ACTION : GK to circulate copies to AP in order to amend.**

137. Site E update : The person with an option on Site E had responded to the Housing Group Comments to confirm his own views (not the view of the landowners).

138. AOB

- The decision on the site at Naseby Road/Gold Street is due to be between May and September.
- If the preferred site allocation is successful under the NDP a CIL proportion will be payable to village.
- A questionnaire has been circulated by the Environment Theme group to the non-listed but important buildings in Clipston as outlined in the Village Design Statement.
- **ACTION : GK to produce dates for next stage. Appendices to be added once draft finalised. GK to circulate updated draft**
- Parish to see draft plan within a couple of months.

139. Date of next meeting 30th July 2019, 7.30pm Village Hall

Meeting Closed 8.50pm