

CLIPSTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday, 6th June 2018 CLIPSTON VILLAGE HALL, 7.30pm

Minutes taken by Felicity Ryan, Clerk/RFO.

Contact: clerk@clipstonparishcouncil.org c/o 3 Skippons Court, Naseby NN6 6DT/ 01604 740429

Present: Councillors. R Burnham (Chairman), A Fellowes, A Wilford, H Weston, M Ward, A Price, District Councillor R Auger

Attendees : No members of the public were present.

16/313 Apologies : C Kemsley-Pein, P Hooper, Cecile Irving-Swift

16/314 Declarations of Interests: None declared

16/315 Comments from the public:. None received.

16/316 Updates from District/County Councillor : Cllr Richard Auger reported as follows :-

- The consultation is open for comment relating to the mis-management of the County Council and the government proposal to move to a Unitary authority by 2020.
- The accrued debt will be transferred to the Unitary authority.
- Cllr Auger has submitted a grant application to DDC to save the bus service to Welford.
- Any other grant applications from community groups will be welcome before the unitary authority takes place.
- Highways have been awarded £2.4 million in order to deal with the severe weather conditions
- The new waste and recycling contracts are now in place. Cllr Burnham reported a few members of the public had complained about obtaining food waste caddys.
ACTION : Clerk to e mail Cllr Auger
- The general waste bin collections were being intermittently missed. **ACTION : Cllr Weston to monitor and report to Clerk**

16/317 Approval of minutes of the meetings held Wednesday 2nd May 2018 – It was **RESOLVED** to sign the minutes as a true copy of those meetings

16/318 Action Points from last minutes :-

Fence on Church Lane – Ongoing. **ACTION : Clerk to chase**

Neighbourhood Plan update – The Neighbourhood Plan Committee had asked for access to Parish Online for which an annual subscription cost £90.00. It was **RESOLVED** to approve this payment.

Longhold Crossroads Safety – Cllr Burnham had met with District Councillor Swift and with Ian Boyes of Highways to discuss the new safety measures. New stop signs were in place. No further action will be taken due to the findings of the coroners report.

16/319 Finance – to include –

Hitachi (Mower Lease) (SO)

- £199.20

Protheroes (Mower Fuel)	- £23.44
Came and Company (Insurance renewal)	- £544.89
Parish Online (mapping facility)	- £90.00
S Woodgate (Room hire NDP meetings)	- £12.00

It was **RESOLVED** to approve the payments.

b) Receipts (Big Lottery)	- £10,000
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Bank balance as at 1 st June 2018 =	- £33,908.71
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Clerk Salary Review – It was **RESOLVED** to increase the Clerk's salary SCP21 (rounded up to £10.50p/h) in line with the NALC recommendation for 2018/19.

Internal Audit – The Internal Audit had been completed and no issues were reported. It was **RESOLVED** to accept this.

Approval of the AGAR return – It was **RESOLVED** to approve the Annual Governance Statement and then the Accounting Statement of the AGAR Part 2 for 2017/2018. **ACTION : Clerk to submit to external auditor and display notices on website and noticeboards.**

16/320 Planning Applications for :-

Decision Notices : Outline application for farm workers dwelling at Clipston Gate Farm – Refused – Noted

16/321 Village Maintenance:

Overgrown hedgerow leading out of the village towards Market Harborough – Highway Monitoring

Mower shed roof repair – Awaited

Overgrown weeds at Church Close – Monitoring

Streetlight 14 – Cover dropped down wires exposed – **ACTION : Clerk to chase**

Streetlight 15 – Covered with branches – **ACTION : Clerk to chase**

Longhold Road crossroads flooded – **ACTION : Clerk to chase**

Drain clearance schedule – **ACTION : Clerk to chase**

Weskers Close to Kelmars Road – Footpath overgrown – **ACTION : Clerk to report to footpath warden**

16/322 Consultations:-

Consultation on Direct Payments or Personal Budget rate for people with Personal Assistants – **ACTION : Clerk to re-circulate.**

Community Governance review – **ACTION : Clerk to re-circulate**

16/323 Correspondence –

GDPR review, creation of data map and proposed adoption of Data Breach/Data Protection/Records retention and Security compliance procedure – It was **RESOLVED** to adopt the following policies as recommended by NALC :

- Data Protection

- Records Retention Policy
- Security compliance procedure
- Data Breach policy

ACTION : Clerk to create the above policies and to create a Data Map of data held.

Parish and Town Council meeting 14/6/18 – Noted

Women's Cycling Tour 14/6/18- Noted

CPRE Summer Roadshow 7/6/18 – Noted

Daventry District Neighbourhood Police review – Noted

Village Hall hire increase in cost – Noted the increase would now £8 per hour.

16/324 Any Other Business (for discussion only, no items can become decisions)

Cllr Fellowes raised that the crime report for the area had not been received for some time.

ACTION : Clerk to chase

Meeting Closed 8.15pm