



CLIPSTON PARISH COUNCIL

c/o 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Email: clerk@clipstonparishcouncil.org

Website: <http://www.clipstonparishcouncil.org.uk>

Minutes of the Ordinary Parish Council Meeting

Held on Wednesday 5th June 2024 at 1930 hrs in The Orbell Room, Clipston.

Mrs C Valentine - Clerk to the Parish Council 07581 490581

Attendees: Vice- Chairman Warren, Councillors Wilford, Fellows, Alderson-Smith and Burnham.

Councillor Warren presided at the meeting.

No members of the public. Clerk Mrs C E Valentine.

359/24	APOLOGIES Apologies of absence were received and approved for Councillors May, Kemsley-Pein and Price (Personal)								
360/24	DECLARATIONS OF INTEREST Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require the member withdraws from the meeting room during that transaction of that item of business. – None received								
361/24	PUBLIC PARTICIPATION No members of public								
362/24	UPDATE FROM UNITARY COUNCILLORS Unitary Councillor Parker joined the meeting at 20:15 hrs and provided an update on West Northants Council matters. The revenue for the budget set at £383.5M for the 3 rd year in a row. It is balanced next year at £418M. It is mainly around children’s trust and adult social care. The government have set aside £10M aimed at improving roads which will be taken to the cabinet meeting next week.								
363/24	APPROVAL OF MINUTES It was RESOLVED to approve the Minutes of the Ordinary Parish Council meeting held on Wednesday 7 th May 2024 as a correct record.								
364/24	<p>PLANNING</p> <p>a) To receive any applications for consideration not otherwise on the agenda. – None</p> <p>To search, comment and view decisions:</p> <table border="0"> <tr> <td>2024/2312/FULL</td> <td>3 Naseby Road Clipston LE16 9RZ</td> <td>Create a vehicular access and driveway using 20mm Cotswold gravel, including dropping the kerb and creating a crossover of the grass verge which will have a small retaining wall on the left-hand side</td> <td>New</td> </tr> <tr> <td>2024/0167/FULL</td> <td>9 Harborough Road, Clipston, LE16 9RT</td> <td>Proposed side entrance porch extension with internal alterations</td> <td>28.05.24 Requested time extension for Parish Council meeting</td> </tr> </table> <p>2024/2312/FULL- It was RESOLVED as no comment 2024/0167/FULL – It was RESOLVED as no comment https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application</p> <p>b) Land at Corner of Gold Street and Naseby Road. Contacted WNC Planning Enforcement for advice to cleaning up the land. Planning Enforcement have responded they can investigate. It was RESOLVED to seek help on requesting a general tidy of the area and waste/rubbish removed,</p> <p>c) Great Oxendon Parish Council has submitted their Neighbourhood Plan to West Northamptonshire Council. The consultation closes at 11:59pm on Sunday 23 June 2024. Consider response. – It was noted as received and no comment. https://www.westnorthants.gov.uk/neighbourhood-planning/neighbourhood-plans/neighbourhood-planning-activity-west-northamptonshire</p>	2024/2312/FULL	3 Naseby Road Clipston LE16 9RZ	Create a vehicular access and driveway using 20mm Cotswold gravel, including dropping the kerb and creating a crossover of the grass verge which will have a small retaining wall on the left-hand side	New	2024/0167/FULL	9 Harborough Road, Clipston, LE16 9RT	Proposed side entrance porch extension with internal alterations	28.05.24 Requested time extension for Parish Council meeting
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365/24	MATTERS ARISING AND OUTSTANDING FROM THE MEETING OF THE 7th May 2024																		
	<p>a) Land registration of the Pound and the Village Green. – No update – carry over to next meeting in absence of Councillor Price.</p> <p>b) Land encroachment at the bottom green. – Letter issued – next meeting.</p> <p>c) Land at the corner of Kelmarsh Road and High Street (see 5188628) WNC Highways have attended but identified the incorrect location Clerk has responded and requested urgent attention.</p> <p>d) Local Flood Management Plan. No update – carry over to next meeting in absence of Councillor Price.</p> <p>e) Cob Wall – near the village hall. WNC planning contacted for advice. Planning responded with a Listed application form – Clerk suggested contacting WNC Connected Communities Coordinator for help in contacting the correct person which was approved.</p> <p>f) To reconsider the maintenance contract for the mower. - Review following need for additional quote. It was RESOLVED that further details need to be checked in the mower contract. Clerk to ask for fresh details and query information on what is exactly covered in the plan and call out charges with Euromec. Councillor Burnham confirmed investigation into other mowing contract options has not been successful for the mower.</p> <p>g) Consider possible request for grant funding from the village hall (IM) – It was RESOLVED to keep on agenda but awaiting request.</p> <p>h) Course dates for NCALC training – Circulate and book for Councillors.</p> <p>i) Insurance and the bus shelter – It was noted the insurance is renewed and the bus shelter estimate £10-15K – Clerk to update the insurers.</p>																		
366/24	<p>STREET LIGHTING</p> <ul style="list-style-type: none"> • Yu Energy broker suggests existing plan with Npower is currently the best plan to be on as it does not have a standing charge and current contract is best value. - noted • To consider replacement light quote for light no.11 reported in Church Close. It was RESOLVED to approve the new streetlight and the additional emergency repair on Chestnut Grove. PL11 Church Close £1569.52 plus VAT and PL23 Chestnut Grove lantern £ 290.00 plus VAT with E.On Maintenance. 																		
367/24	<p>VILLAGE MAINTENANCE Fix my Street reports</p> <table border="1" data-bbox="240 1395 1460 1686"> <thead> <tr> <th data-bbox="240 1395 341 1435">Date</th> <th data-bbox="341 1395 496 1435">REF</th> <th data-bbox="496 1395 951 1435">Issue</th> <th data-bbox="951 1395 1460 1435">Status/Action</th> </tr> </thead> <tbody> <tr> <td data-bbox="240 1435 341 1503">24 May</td> <td data-bbox="341 1435 496 1503">6016188</td> <td data-bbox="496 1435 951 1503">Egg size deep Hole in Naseby Road</td> <td data-bbox="951 1435 1460 1503">Investigating – Reported 6016188. K Parker to flag as urgent.</td> </tr> <tr> <td data-bbox="240 1503 341 1570">2 May</td> <td data-bbox="341 1503 496 1570">5926051</td> <td data-bbox="496 1503 951 1570">Blocked drain (and pipe) on Gold St near Pegs Lane</td> <td data-bbox="951 1503 1460 1570">08.05.24 Work in next 26 weeks. – Noted and Cllr Alderson-Smith checked 05.06.24</td> </tr> <tr> <td data-bbox="240 1570 341 1686">Nov 23</td> <td data-bbox="341 1570 496 1686">5188628</td> <td data-bbox="496 1570 951 1686">Overgrown hedges Kelmarsh Road</td> <td data-bbox="951 1570 1460 1686">Reported to Highways and WNC Tree Officer on highways verge – querying location Noted as query and add additional hedges along Kelmarsh Road. Aw send location.</td> </tr> </tbody> </table> <p>To report road or street problems contact FixMyStreet (northamptonshire.gov.uk)</p>			Date	REF	Issue	Status/Action	24 May	6016188	Egg size deep Hole in Naseby Road	Investigating – Reported 6016188. K Parker to flag as urgent.	2 May	5926051	Blocked drain (and pipe) on Gold St near Pegs Lane	08.05.24 Work in next 26 weeks. – Noted and Cllr Alderson-Smith checked 05.06.24	Nov 23	5188628	Overgrown hedges Kelmarsh Road	Reported to Highways and WNC Tree Officer on highways verge – querying location Noted as query and add additional hedges along Kelmarsh Road. Aw send location.
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368/24 a)	<p>FINANCE AND POLICIES – It was RESOLVED to approve the following:</p> <ol style="list-style-type: none"> 1. Unity Trust Bank Balance on 30.05.24 £21,648.87 2. Most recent HSBC paper statements for accounts: 01.05.24 £24,461.11 (22.04.24 £5.00 bank fee) 3. It was RESOLVED approve the Bank Reconciliation Statement for May 2024 4. It was Noted HMRC VAT 126 reclaim received on 23.05.24 £1,661.27 																		



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b)	It was RESOLVED to approve the following payments for June 2024		
c)	PC Expenditure June 2024	£	
	Clerk salary May 2024	386.70	LGA 1972, s112
	HMRC PAYE May 24	91.20	LGA 1972, s112
	Hugo Fox Website Monthly Fee (C Valentine expenses)	11.99	LGA 1972, s142
	Yu Energy May 2024 Street Lighting	420.67	Highways Act 1980 s301
	Yu Energy May 2024 Street Lighting	20.59	Highways Act 1980 s301
	Local Authority Tech CIC (Parish Online Website) Inv 34UC018-0006	378.00	LGA 1972, s142
	Compleat Office Initiatives Inv SINV00518241 stationary AP and CV	43.01	LGA 1972, s111
	Protheroes Inv Fc 424115 April Fuel for Mower	56.78	Open Spaces Act 1906 s9 & 10
	Clear Insurance Management Ltd inv LCO02546 annual insurance for the Parish Council	629.86	LGA 1972 s111
		Total	£2038.80
d)	INTERNAL AND EXTERNAL AUDIT 2023 -2024 <ul style="list-style-type: none"> Annual Internal Audit Report- It was RESOLVED to the report from the Internal Auditor It was RESOLVED to approve and sign Section 1 Annual Governance Statement It was RESOLVED to approve and sign Section 2 Annual Accounting Statement It was RESOLVED to confirm the notice period for the exercise Public Rights is Monday 10 June – Friday 19 July 2024. 		
e)	IT Website and email New website and email accounts – launch date and management of site redirection for external auditor PKF. Clerk to circulated email account details for next meeting. Clerk to speak to IM regarding website when available. It was noted the Clerk has applied for the.gov.uk registration fee refund.		
f)	CORRESPONDENCE It was noted there are several consultations for comment. Open consultations can be found via link: https://westnorthants.citizenspace.com <ul style="list-style-type: none"> West Northamptonshire Council (WNC) – Open Space Assessment Consultation - deadline 14th June 2024 It was RESOLVED Councillor Alderson-Smith to respond. Pre-election period for Parish Councils following announcement of the General Election on Thursday 4th July 2024. Safety of Lithium-ion Batteries and e-bikes and scooters West Northamptonshire Council announces the appointment of Cllr Jo Gilford as its new Chairman and The King has appointed Amy Crawford as the new High Sheriff of Northamptonshire. 		
369/24	ANY OTHER BUSINESS (for discussion only no items can become decisions) Cllr Alderson-Smith reporting mess along highways verge Request to mow verge and attend to Fixmystreet issue trees 5188628 Additional item for the asset register – wheeled coffin bier 1911 The Bulls Pub/Red Oak Next Meeting Wednesday 3 rd July 2024 Meeting closed at 20:45 hrs Best wishes noted for our Chaiman Councillor May and get well soon card signed at the end of the meeting.		