



CLIPSTON PARISH COUNCIL

c/o 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Email: clerk@clipstonparishcouncil.org

Website: <http://www.clipstonparishcouncil.org.uk>

Minutes of the Ordinary Parish Council Meeting

Held on Wednesday 7th February 2024 at 1930 hrs in Clipston Village Hall.

Mrs C Valentine - Clerk to the Parish Council 07581 490581

Attendees: Chairman A Wilford, Councillors May, Warren, Price, Fellows, Burnham.

No members of public present

293/24	<p>APOLOGIES</p> <p>Apologies of absence were received and approved for Councillor Alderson-Smith (personal). Councillor Kemsley-Pein was not present for the meeting.</p>
294/24	<p>DECLARATIONS OF INTEREST</p> <p>None</p>
295/24	<p>PUBLIC PARTICIPATION</p> <p>No members of the public.</p>
296/24	<p>UPDATE FROM UNITARY COUNCILLORS</p> <p>Unitary Councillors Parker, Irving -Swift and Harris sent apologies.</p>
297/24	<p>APPROVAL OF MINUTES</p> <p>It was RESOLVED to approve the Minutes of the Ordinary Parish Council meeting on Wednesday 6th December 2023 and 20th December 2023 as a correct record.</p>
298/24	<p>PLANNING</p> <p>a) To receive any applications for consideration not otherwise on the agenda. Councillor Price updated the Council on the draft objection letters for the three Wormslade Farm applications. It was RESOLVED that the Council approved the draft formats for the Clerk to submit to WNC. References; WNC/23/00043/WASVOC; WNC/23/00041/WASVOC and WNC/23/00039/WASLAP. Councillor Price was thanked for his work on the matter. New applications:</p> <p>NEW WND/2022/0928 Grapevine Cottage 7 High Street Clipston Northamptonshire LE16 Proposal Remove Conservatory and replace with two storey side extension, insulate side wall and apply new render finish to side wall and front wall, replace some existing windows, and install solar panels to the roof. 9RU Amendment Details: Changes made in line with Officers and Heritage advice Deadline 15th February 2024. It was RESOLVED as no objection.</p> <p>To search, comment and view decisions: https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application</p>
299/24	<p>MATTERS ARISING AND OUTSTANDING FROM THE MEETING OF THE 6th and 20th of December 2023.</p> <p>a) 59/60 Bus Service – It was noted that the service may go to tender. b) Land registry update and any actions for consideration regarding the Village Greens and The Pound. – No update carry forward. c) Parking on the High Street. It was RESOLVED to obtain evidence of parking issues and times and invite the police to the next PC meeting to discuss the problem.</p>



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	<p>d) Speed reduction schemes for Clipston – Highways meeting November (Cllr May) Councillor May provided a detailed report to the PC on the data taken from the speed devices for Council consideration. Within a 30mph zone Naseby Road data shows approximately 70% of vehicles are compliant with the speed limit.</p> <p>e) Village signs – It was RESOLVED for the Clerk to now write a letter of thanks to the volunteers involved with the village sign project.</p>												
300/24	<p>STREET LIGHTING</p> <p>To note E.On have been progressed for urgent responses on the outstanding street light issues:</p> <p>a) Streetlight number 7 - Shield quote – new photo of shield supplied for consideration. It was RESOLVED to proceed with the shield at £85.00.</p> <p>b) Street light outages. No. 21 along Kelmarsh Road Replacement light – consider the quotations. It was RESOLVED to purchase a replacement LED light unit at £1498.33 as best value for money. Standard option, not heritage style.</p> <p>c) It was noted that No.24 Chestnut Grove –to note lamp unit has been replaced. Many thanks to residents for help and updates on the matter.</p>												
301/24	<p>CORRESPONDENCE - The following were noted:</p> <ul style="list-style-type: none"> To note latest consultations: See West Northants Consultation Hub: https://westnorthants.citizenspace.com/ To note Town & Parish Briefing January 2024 WNC Tree Strategy Workshop Invitation – 1 Councillor only 13th February 2024 in Wooton, NN4 6ED or online. Councillor Price to attend the online session. Clerk to book. To note higher fines for environmental crime introduced in West Northants: https://www.westnorthants.gov.uk/cleaner-communities To note the WNC Post-16 Transport Policy Statement Consultation 2024 & survey. https://westnorthants.citizenspace.com/cet/post-16-transport-policy-statement-2024/ 												
302/24	<p>VILLAGE MAINTENANCE</p> <p>WNC Highways have visited Clipston and logged fresh reports – see actions:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>REF</th> <th>Issue</th> <th>Status/Action</th> </tr> </thead> <tbody> <tr> <td>Nov 23</td> <td>5188628</td> <td>Overgrown hedges Kelmarsh Road</td> <td>Investigating evergreen 14.11.23 It was RESOLVED to contact WNC M Venton as possibly within conservation area for advice on expediting the issue.</td> </tr> <tr> <td>Jan 2024</td> <td>REP167242</td> <td>Bin request – litter</td> <td>Layby near crossroads Longhold Road Naseby Road. Reported to WNC. Noted await news.</td> </tr> </tbody> </table> <p>To report road or street problems contact FixMyStreet (northamptonshire.gov.uk)</p>	Date	REF	Issue	Status/Action	Nov 23	5188628	Overgrown hedges Kelmarsh Road	Investigating evergreen 14.11.23 It was RESOLVED to contact WNC M Venton as possibly within conservation area for advice on expediting the issue.	Jan 2024	REP167242	Bin request – litter	Layby near crossroads Longhold Road Naseby Road. Reported to WNC. Noted await news.
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303/24	<p>FINANCE AND POLICIES – It was RESOLVED to approve the following:</p> <p>a)</p> <ol style="list-style-type: none"> Unity Trust Bank Balance on 31st January 2024 £14,382.67 HSBC paper statements for accounts 1st January 2024 £26,533.42 It was RESOLVED to approve the Bank Reconciliation Statement and to confirm the review of the effectiveness of the internal control process. Accounts checked and reviewed by the Chairman. <p>b)</p> <ol style="list-style-type: none"> Unity Bank and HSBC updates. Consider transfer of HSB Funds to Unity Bank – It was RESOLVED to transfer the balance of HSBC funds to Unity Trust Bank. HSBC cheque ref 101400 signed for £25,000.00 for Clipston PC Unity Trust Bank account. Update Energy Direct debit (switch HSBC to Unity) Direct debit signed to transfer details to Unity Trust Bank. Additional signatories for Unity Trust Bank – Councillor Alderson-Smith not present – deferred. 												



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c)	It was RESOLVED to approve the following payments for February 2024:				
	PC Expenditure February 2024		£		
	Clerk salary February 2024 (inc backpay to May 23)	584.60		LGA 1972 (s112)	
	Hugo Fox Website Monthly Fee (C Valentine expenses)	11.99		LGA 1972, section 142	
	DM Payroll Services Ltd inv: 3171	80.00		LGA 1972 (s.111)	
	Total	£676.59			
e)	It was noted the payments made during Christmas 2023- January 2024 as approved:				
	JANUARY 2024	Clare Valentine	Clerks Salary January 2024	BP	£362.70
	JANUARY 2024	HMRC	January HRMC	BP	£170.40
	DECEMBER 2023	Yu Energy	Dec streetlight	DD	£22.03
	DECEMBER 2023	Yu Energy	Dec streetlight	DD	£477.92
	JANUARY 2024	Yu Energy	Jan streetlight	DD	£502.00
	JANUARY 2024	Yu Energy	Jan streetlight	DD	23.24
	JANUARY 2024	E. On Energy Solutions Ltd	Streetlight maintenance	BP	£256.80
	JANUARY 2024	Clipston Village Hall	Hire of Hall July- Dec 23	BP	£130.00
				TOTAL	£1945.09
f)	The Asset Register was reviewed and approved. The General Risk Assessment was reviewed and approved.				
g)	IT Website and email quotes. Councillor May reviewed the various website quotes and reported the options to the Council. It was RESOLVED to proceed with Parish Online £315.00 which includes a.gov.uk website and .gov.uk email accounts.				
304/24	ANY OTHER BUSINESS (for discussion only no items can become decisions) Pipework issues – private drainage. Projector up to the value of £50.00 Meeting closed at 20.48. Next Meeting Annual Parish Meeting followed by the Ordinary Meeting of the Parish Council Wednesday 6 th March 2024.				