

## CLIPSTON PARISH COUNCIL

### Minutes of the Meeting held on Wednesday 6th May 2015

- Present:-** Councillors. R. Burnham (chairman), Mrs. A. Fellowes M. Fowler T. Price Paul Hooper M. Parrott Mrs.C. Kemsley-Pein Mrs. H. Weston
- Attendees** None
- Apologies:-** District and County Cllr. Mrs. C. Irving-Swift  
Cllrs T. Price (not approved)
- Comments from the Public:-** None
- Updates from:-**  
**District:-** DDC will defend the position that it has a six years land supply  
**County:-** Do not hesitate to contact if any help is needed
- Previous Minutes:-** It was proposed and seconded that the minutes of the meeting held on Wednesday 1<sup>st</sup> April 2015 be approved and signed.
- Matters Arising:-** **Web site** – Details of 2 free web host providers have been received. The clerk to use one for the PC website. Details have also been forwarded to the Courier team.  
**E.on charges update from CNALC:-** This is the first increase in 9 years. NALC are exploring alternatives but doubt any quote will be competitive
- Finance:-**
- a) It was proposed and seconded that the following payments be made.-
- |                         |      |        |
|-------------------------|------|--------|
| CAME & CO (MOWER INS)   | 1226 | 249.03 |
| EUROMEC (MOWER REPAIR)  | 1227 | 6.3    |
| EON (LIGHT MAINT J/F/M) | 1228 | 142.2  |
| EON (POWER J/F/M)       | 1229 | 447.06 |
| PROTHEROES (MARCH FUEL) | 1230 | 21.41  |
- Transfer £866 from High Interest account to Current account.
- b) Acceptance of Accounts for year end 31<sup>st</sup> March 2015
- c) Acceptance of the Annual Statement for year end 31<sup>st</sup> March 2015
- Internal Auditor:-** The audit was carried out and reported as follows:-
- The budget should be more explicitly minuted.
  - Standing orders and financial regulations should be re-adopted every year
  - Financial & management risk assessment and asset register/ insurance review to be carried out every year
  - Paying for playing field insurance is legally questionable. Should be paid under s137. The clerk to comply.
- This was a mainly procedural rather than financial audit.
- Planning Applications:-** **DA/2015/0334**  
**Work to trees subject of Tree Preservation Orders DA 473 & DA 425**  
**All Saints Church & The Old Rectory, Church Lane, Clipston**  
The Parish Council has no objection to any necessary work being responsibly carried out.
- Decisions from DDC:-**  
**DA/2015/0062**  
**Work to trees subject of Tree Preservation Order DA 74**  
**Clipston House 15, The Green, Clipston**  
Consent given for the works subject to the following conditions:-
- Work to be carried out within 2 years
  - 2 foot canopy raise to T2 and T3 - a pair of Holly Trees anda crown raise for T1 - the English Yew rather than an a 25% overall crown reduction.
  - A site meeting to be held to discuss the extent of works on the English Yew

**DA/2015/0200**

**The Woodyard, Naseby Road, Clipston**

**Variation of Conditions 1 & 7 of planning permission DA/2014/0902 (Construction of 5 detached dwellings with garages) to substitute previously approved drawings with revised drawings allowing changes to the siting and footprint of each dwelling**

Planning permission has been granted subject to the following conditions:-

- 1) Development to be strictly in accordance with the submitted plans  
External materials and detailing shall be as per the details discharged by the Council under condition 2 and 3 of DA/2014/0902
- 2) The submitted and approved landscape scheme be implemented prior to any phase of the development, being first occupied. All trees shall be retained in accordance with drawing no. SJA180.05.C. No retained tree shall be cut down, uprooted or destroyed, nor shall any retained tree be topped or lopped other than in accordance with the approved plans and particulars, without consent of the LPA. Any topping or lopping approved shall be carried out in accordance with British Standard BS 3998 (Tree Work). If within a period of five years from the date of the planting of any tree or shrub, they, or any planted in replacement for them, are removed, uprooted or destroyed or die (or becomes in the opinion of the Local Planning Authority, seriously damaged or defective) another tree or shrub of the same species and size as that originally planted shall be planted at the same place, unless the Local Planning Authority gives its written consent to any variation. The erection of fencing for the protection of any retained tree shall be undertaken in accordance with the approved plans and particulars before any equipment, machinery or materials are brought on the site for the purposes of the development, and shall be maintained until all equipment, machinery and surplus materials have been removed from the site. Nothing shall be stored or placed in any area fenced in accordance with this condition and the ground levels within those areas shall not be altered, nor shall any excavation be made, without the written consent of the Local Planning Authority
- 3) Prior to first occupation of the approved dwellings a scheme for the maintenance of the areas hatched in red on the approved plans shall be submitted to and agreed in writing by the local planning authority. The scheme shall include long term design objectives, management responsibilities and maintenance schedules for all areas hatched in red as indicated on drawing no. SJA180.05.C. The development shall be carried out in accordance with the approved scheme.
- 4) The boundary treatments to be erected along the southern boundary of the site adjoining the residential curtilage of 'Swallow Brook' shall be in accordance with the details approved by Council under condition 6 of DA/2014/0902. The approved details shall be permanently retained and maintained.
- 5) Each dwelling unit shall be constructed in accordance with the approved location and site level(s) as shown on the plans
- 6) No development shall be carried out which falls within Classes A,B,C,D,E,F of Part 1 of Schedule 2 to the Order without consent of the LPA

The clerk to write to DDC and ask if there is a condition on the application that hard standing should be made available on site, as at present, vehicles are parking on the verge and footpath.

**DA/2015/0151**

**DA/2015/0152**

**Amended access and entrance to building, single storey extension, raised decking and patio to The Lodge**

**Listed Building Consent to amend access and entrance to building, single storey extension, raised decking and patio to The Lodge.**

**Clipston Lodge 16, The Green, Clipston**

Planning permission has been granted subject to the following conditions:-

- 1) Development to be begun within 3 years
- 2) External materials to be approved by the LPA
- 3) Development to be carried out in accordance with the submitted plans

**Other Planning Matters:-**

**Building works on Sibbertoft Road:- Bryn Lewis (planning investigator at DDC)**

has investigated the building & barns at Sibbertoft. He has passed the photos & findings to Bruce Allen and they are progressing the situation with the owner and looking into any possible planning breaches.

**Village Maintenance:-**

**Kelmarsh Road (just out of the village)** – the drain under the road is blocked causing flooding. Highways are monitoring but to be reported as soon as there is a further problem.

**Harb. Road (corner of Sibbertoft Road)** – poor drainage with the verge continually flooded. Highways are monitoring – could be caused by a spring which may have been uncovered or some other ancient water course?

**Bassett Way** – weeds growing on the footpath – 704674 – COMPLETE

**Village footpaths** – weeds are growing through 706894 - COMPLETE

**Sibbertoft / Marston Trussell Crossroads flooding becoming hazardous in icy weather.** – 723731 From NCC – Site visited no C/way defects or flooding on inspection. Will continue to monitor location through highway safety inspections.

**Light no 20, Kelmarsh Road not working.** COMPLETE

**Blocked Drains** – High Street, Gold Street, Harborough Road, Chapel Lane – 729955 COMPLETE

**Longhold Road** – very dangerous potholes. 729951 COMPLETE

**Fly Tipping** – household rubbish on the layby at the crossroads of Naseby Road and Longhold Road. – 101001984161 COMPLETE

**Naseby Road roadworks:-** the clerk to report fly tipping and general mess. COMPLETE

**Potholes:-** Sibbertoft Road (between Chapel Land and Marston Gated Road) Harborough Road (on entrance to village) COMPLETE

Kelmarsh Road No.18 light opposite Greenleigh and Church Lane no number, the one just before the playing field. Both not working. COMPLETE

**BT Kiosk** – the clerk to request it is repainted.

### **Junction of Longhold Road**

**& Naseby Road:-** Following a meeting with Cllr. Burnham, County Cllr. Irving-Swift and Ian Boyes (NCC) the following works to be carried out:-

- 1) A big yellow sign to be placed by spinney (towards Naseby) funded by County Cllr. Irving-Swift empowerment grant.
- 2) The hedge on the right hand side to be cut back.
- 3) 'Slow' markings put onto the road

The clerk to contact Cllr. Irving-Swift with the landowners names.

### **Purchase of New Mower:-**

The insurance for the new mower has been transferred to Came & Co. (Equity Red Star) due to the inability of Allianz to provide a cover note in order for the machine to be registered. The Allianz quote was £260, Equity Red Star £249.03.

All drivers to confirm that nothing has to be declared to the insurance company.

Clerk to provide a sales invoice to Euromec and Kevin Ayres for the Mower DK58 BCY at £1113 (price including VAT)

Clerk to advise new leasing broker (Kevin Ayres / Hitachi) when the mower is to be purchased

Clerk to cancel ING lease agreement when the new mower is purchased.

The old mower documents passed to Cllr. Fowler to give to Euromec when the old mower is collected

**Election of Trustees:-** Deferred

**Risk Assessment:-** The asset register was reviewed and found to be in order. It was duly signed by the chairman and clerk.

### **Lighting**

**Maintenance:-** The clerk to investigate other lighting contractors

**Consultations:-** None

**Correspondence:-** Forwarded by email:-

### **At Meeting:-**

a) Letter from Mr. Wright of Church Close regarding grass cutting

### **Any Other Business:-**

- a) Apologies for next meeting:- None
- b) The clerk to send NCALC a copy of the article in Clerks & Councils Direct for further information regarding the Transparency Code and possible NALC funding.

Meeting closed at 8.30pm