

CLIPSTON PARISH COUNCIL

DRAFT Minutes of a Parish Meeting held on Wednesday 5th April 2023 held at the Orbell Room, Clipston at 7:30pm

Minutes taken by Felicity Ryan (Clerk/RFO)

Contact: clerk@clipstonparishcouncil.org c/o Aysgarth, High Street, Naseby NN6 6DD

Present: Councillors: Amanda Wilford (Chair), Robert Burnham, Angela Fellowes, Peter Warren, Ian May, Tony Pric

In Attendance: Felicity Ryan (Clerk) , Clare Valentine (prospective Clerk)

No members of the public in attendance.

162/22 Apologies: Unitary Councillor Kevin Parker & Jonathan Harris.

163/22 Declarations of Interests: None declared.

164/22 Comments from the public – None present.

165/22 Updates from Unitary Councillors – None received.

166/22 To approve the minutes from meetings held 1st March and 23rd March 2023 - It was **RESOLVED** to defer the item to the next meeting to consider amendments proposed by Cllr Price.

167/22 Action Points from last minutes:

Councillor Vacancy – Ongoing

Clerk appointment and handover - It was **RESOLVED** that subject to references to appoint Clare Valentine from 1st May 2023 and for Felicity Ryan to leave at the May meeting.

Deeds withdrawal from HSBC - Cllr Burnham and Cllr Price had attended HSBC and withdrawn the deeds and deposited them with the solicitor to register the Village Hall. **ACTION : Cllr Price to contact Wartnaby Hefford in relation to their deeds retention service.**

Mowing warranty and maintenance contract - **ACTION : Cllr Price to bring to next meeting.**

Coronation coins – The Clerk had undertaken some research in relation to cost and this was noted.

Community asset registration for pub - **ACTION : Clerk to obtain registration forms for registration of pub as a community asset.**

Speed sign data – **ACTION : Cllr May to bring as soon as data is available.**

Memorial bench on the Green – A site visit of Councillors to be arranged to confirm the most suitable site.

Armed Forces Covenant - To be signed at next meeting.

168/22 Finance

It was **RESOLVED** to accept the quote in the sum of £750 + VAT from Wartnaby Hefford Solicitors to proceed with the registration of the land at the Village Hall

It was **RESOLVED** to the payments as follows :

| | |
|---|-----------|
| Wartnaby Hefford Solicitors (Land Registration Fee) | - £495.00 |
| N Power (Christmas Lights) | - £48.16 |
| E-ON (maintenance for Q4) | - £134.75 |
| A Price (Orbell Room hire) | - £20.00 |
| E-ON (replacement lamp) | - £336.00 |
| A Price (paint for village signs) | - £174.68 |
| Mower insurance for period 22.4.23-22.4.24 | - £345.02 |

The Clerk requested that copy driving licences were provided for the volunteer mower drivers for the risk assessment.

169/22 Planning Applications :-

- WND/2023/0179 Description: New render to front and side walls, new windows with stone sills and new front door and porch. New windows to outbuilding. Location: Fox Cottage 2, Pegs Lane, Clipston, Northamptonshire, LE16 9SB – It was **RESOLVED** to offer **NO OBJECTION**.

Decision notices :

- WND/2022/0579 Rectory Farm, Longhold Road, Clipston, Northamptonshire, LE16 9RF Construction of two holiday lodges. Approval Full 22-Mar-2023
- WND/2022/0886 Carradale, High Street, Clipston, Northamptonshire, LE16 9RU Extension of garage under existing car port Approval Householder App 20-Mar-2023

170/22 Village Maintenance:

Kelmarsh Road bends hedges. Reference : 4313946 - Reported

Pothole on Station Road – Ref 4006830 – **ACTION : Clerk to report**

Overgrown hedge at the Paddocks – Reported on fixmystreet – could take 3 months to resolve

Overgrown vegetation Fixmystreet Ref: 3901102 – Ongoing

Harborough & Naseby Road – Leaves and debris on footpath : Ongoing : reference : 101002694995 – **ACTION : Clerk to chase**

Streetlight in need of repair : Streetlight number 21 Kelmarsh Road : Ongoing

Pothole in need of repair at 16 Church Close : 4314063 (Photo required) Completed

Loose kerbstones outside 2 High Street ref 4314059 : (Precise location needed) : Reported

171 /22 Consultations:-

0-19s Children and Young People Health Needs Assessment - Parents and Carers - Noted

172/22 Correspondence –

ETRA correspondence-

Environment agency correspondence - Action Points from the last minutes :

Councillor Vacancy –

Clerk appointment and handover -

Deeds withdrawal from HSBC -

Mowing warranty and maintenance contract -

Coronation coins –

Community asset registration for pub -

Speed sign data –

Memorial bench on the Green -

Armed Forces Covenant -

168/22 Finance

To accept the quote in the sum of £750 + VAT from Wartnaby Hefford Solicitors

To consider quotes received for annual mower insurance and to proceed with the clerks recommendation

To approve the payments as follows :

| | |
|---|-----------|
| Wartnaby Hefford Solicitors (Land Registration Fee) | - £495.00 |
| N Power (Christmas Lights) | - £48.16 |
| E-ON (maintenance for Q4) | - £134.75 |
| A Price (Orbell Room hire) | - £20.00 |
| E-ON (replacement lamp) | - £336.00 |
| A Price (paint for village signs) | - £174.68 |
| Mower insurance | - £ |

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Pothole on Station Road – Ref 4006830 -

Overgrown hedge at the Paddocks –

Overgrown vegetation Fixmystreet Ref: 3901102 –

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Streetlight in need of repair : Streetlight number 21 Kelmarsh Road :

Pothole in need of repair at 16 Church Close : 4314063 (Photo required)

Loose kerbstones outside 2 High Street ref 4314059 : (Precise location needed) :

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0-19s Children and Young People Health Needs Assessment - Parents and Carers - Noted

172/22 Correspondence –

ETRA correspondence- Noted

Environment agency correspondence - An e mail had been sent by the Clerk to be kept informed of the flood strategy and a response is awaited.

E-ON streetlight maintenance –Noted, Clerk to contact to establish how many older streetlights are in use.

Village Hall hire – Rates of hire to increase from April 2023

173/22– Any Other Business (for discussion only no items can become decisions)

Meeting closed 20.40pm

173/22– Any Other Business (for discussion only no items can become decisions)